



JOY HOFMEISTER
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Joy Hofmeister

DATE: February 25, 2021

SUBJECT: Deregulation for Library Media Services

The following School is requesting deregulation for the 2020-2021 school year in order to provide library services to their students by an alternative means. Approval is recommended.

County	District	Regulation	Alternative Means
Adair	Cave Springs	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use teachers to take their class to the library, whole following CDC guidelines.
Stephens	Empire	OAC 210:35-5-71 OAC 210:35-7-61 OAC 210:35-9-71	Use a full-time teacher to serve in the library 5 days a week.

* The number in the County category represents the Congressional District.
See the attached map.

ab
Attachments

210:35-5-71. STAFFING.

The school shall provide staffing for the media program through one of the following arrangements:

(1) OPTION A.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least a half-time certified library media specialist (librarian)

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time certified library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant

(2) OPTION B.

ENROLLMENT

QUALIFIED SPECIALIST REQUIRED

Fewer than 300

At least one-fifth time certified library media specialist (librarian) and a full-time library assistant.

300 to 499

At least a half-time certified library media specialist (librarian) and a full-time library assistant.

500 +

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

ADDITIONAL STANDARDS FOR MIDDLE LEVEL SCHOOLS

210:35-7-61. Staffing

The school shall provide staffing for the media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300	At least a half-time certified library media specialist (librarian)
300 to 499	At least one full-time certified library media specialist (librarian) or a halftime library media specialist (librarian) and a full-time library assistant
500 to 999	At least one full-time certified library media specialist (librarian) and a halftime assistant
1000 to 1499	At least one full-time certified library media specialist (librarian) and one full-time library assistant
1500 plus	At least two full-time certified library media specialists (librarians) (92)

210:35-9-71. Staffing.

The school shall provide staffing for the library media program through one of the following arrangements:

ENROLLMENT

QUALIFIED SPECIALISTS REQUIRED

Fewer than 300.

At least a half-time certified library media specialist (librarian).

300 to 499

At least one full-time certified library media specialist (librarian) or a half-time library media specialist (librarian) and a full-time library assistant.

500-999

At least one full-time certified library media specialist (librarian) and a half-time library assistant.

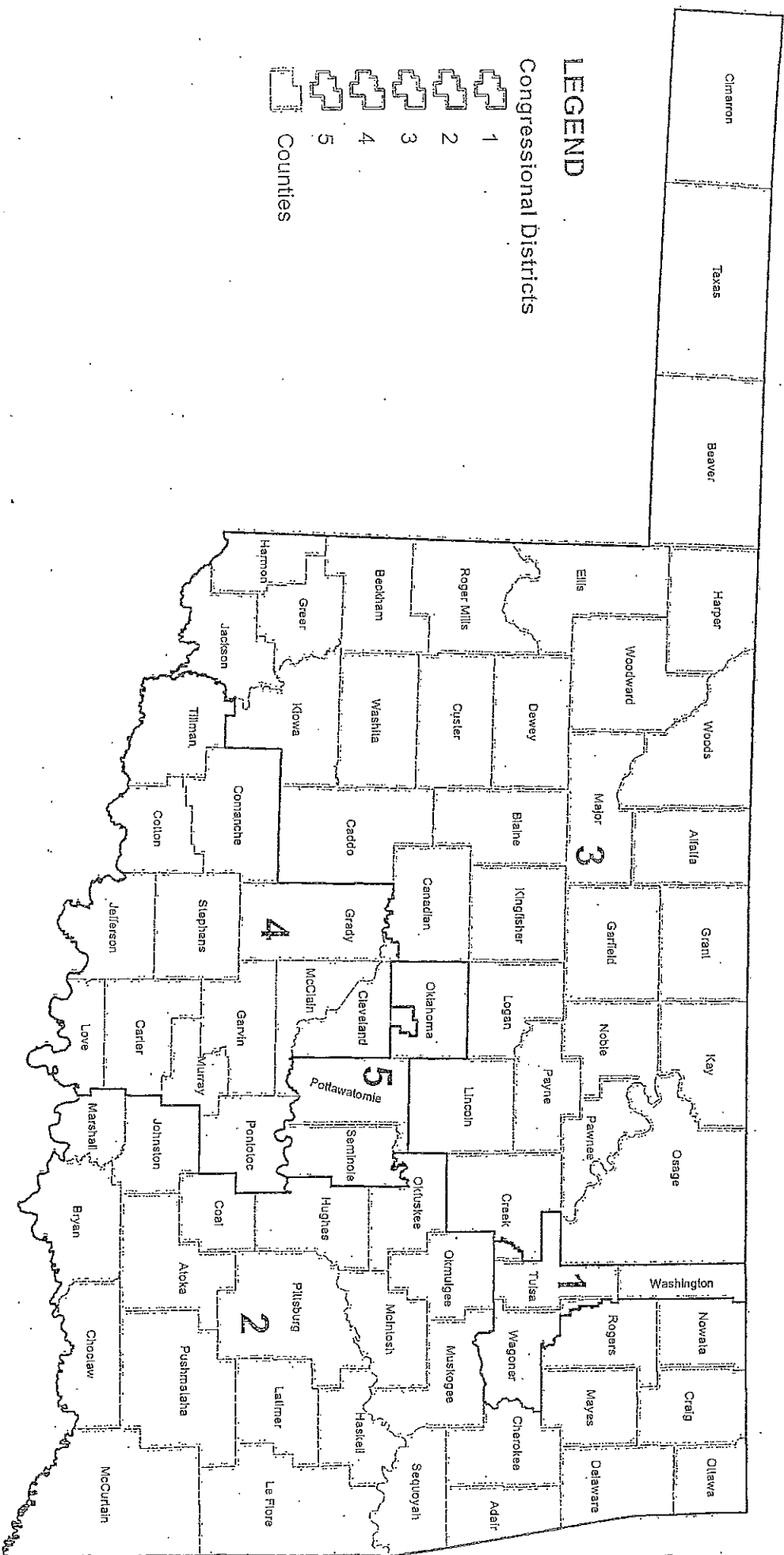
1000 to 1499.

At least one full-time certified library media specialist (librarian) and one full-time library assistant.

1500 plus

At least two full-time certified library media specialists (librarian)

Oklahoma Congressional Districts 2012 - 2020 Elections



1 yr.

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 2020 - 2021 school year

Adair COUNTY Cave Springs Public School SCHOOL DISTRICT

P.O. Box 200 Bunch, OK 74931
SCHOOL DISTRICT MAILING ADDRESS

Cave Springs Public School
NAME OF SITE

Geary Brown PRINCIPAL SIGNATURE* 06/11/2020 DATE

Geary Brown PRINCIPAL SIGNATURE* 06/11/2020 DATE

Geary Brown PRINCIPAL SIGNATURE* 06/11/2020 DATE

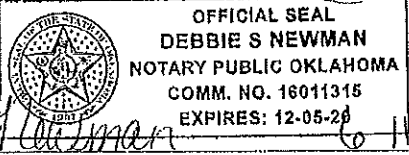
Dr. Geary Brown
SUPERINTENDENT NAME (PLEASE PRINT)

gbrown@cavesprings.k12.ok.us
SUPERINTENDENT E-MAIL ADDRESS

Geary Brown SUPERINTENDENT SIGNATURE* 06/11/2020 DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on June 11, 2020

Charles Stelwell
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL → 
Debbie S. Newman NOTARY 6-11-2020 DATE

12-05-20
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions)
210:35-5-71, 210:35-7-61, 210:35-9-71

*Original signatures are required. The attached questionnaire must be answered to process.**

SDE USE ONLY

PROJECT YEARS

1 of 1

ENROLLMENT

☐ High School

☐ Jr/Middle/High

☐ Elementary

158 District Total

RECEIVED JUN 23 2020

DATE RECEIVED

210:35-5-71
70 O.S. 210:35-9-71

OAC 210:35-7-61

Library Media Services

A. Reason for the waiver/deregulation request (be specific).

Our librarian is retiring with the looming budget cuts as a result of COVID 19 and the difficulty of finding and paying a librarian to serve only 165 students.

B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.

Each teacher will take their class to the library and check them out books following the CDC guidelines by grouping students by grades. Teachers will also know the Lexile level of their students and will be able to better serve their students.

C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

I think putting teachers in control of their students in the library will benefit student learning. It will allow the district the ability to utilize that on funding on distance learning materials.

Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

Pre K-Kindergarten 8:00-8:30

1st-2nd Grade 8:30-9:00

3rd-4th Grade 9:00-9:30

5th-6th Grade 9:30-10:00

7th-8th Grade 10:00-10:30

English Teacher will take them once a week or as needed

9th Grade 10:30-11:00

10th Grade 11:00-11:30

11th Grade 11:30-12:00

12th Grade 12:30-1:00

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

It will save the school over \$45,000.00 annually. The money we save will be utilized to offset the financial shortfalls that have and will continue to keep coming due to the economic downturn caused by COVID 19. We are planning to invest in technology, software, and hardware to better serve our students in the event we have to return to a complete distance learning. If the budget allows we would like to purchase reading software and programs.

F. Describe method of assessment or evaluation of effectiveness of the plan. The method we will use will be to require quarterly testing utilizing Accelerated Reader to evaluate the students. The Principal will seek for input from teachers, students and parents.

G. We will implement the DEAR Drop Everything and Read for the first 15 minutes of each day in order to practice our reading skills.

** You will be contacted if more information is needed to process this request.

Cave Springs School

P.O. Box 200, Bunch OK 74931
Fax: (918) 776-2052

Phone: (918) 775-2364

Geary Brown, Superintendent

June 15, 2020

Accreditation Standards Division
2500 North Lincoln Blvd
Suite 210
Oklahoma City, OK 73105

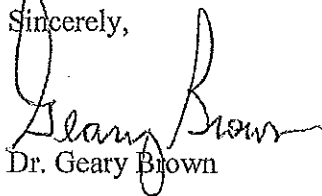
To Whom It May Concern:

Cave Springs Public School is requesting Deregulation of the Library Media Specialist for Elementary, Middle, and High School for the 2020-2021 School Year. The current Library Media Specialist resigned at the end of the FY2020 School Year. He served Cave Springs School for 27 years and will be very hard to replace. We wish to take our time in replacing Mr. Drumm.

I have resigned as Superintendent at Cave Springs School effective June 30, 2020. Mr. CD Thompson has been hired as the new Superintendent effective July 1, 2020. I feel he should have some time to gather data and understand more about the community and school district before he is asked to post this position.

Please do not hesitate to contact me if you have questions.

Sincerely,

A handwritten signature in cursive script that reads "Geary Brown". The signature is written in dark ink and is positioned above the printed name "Dr. Geary Brown".

Dr. Geary Brown

SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION
for 20 20 - 20 21 school year

Stephens
COUNTY

Empire
SCHOOL DISTRICT

276803 East 1740 Rd
SCHOOL DISTRICT MAILING ADDRESS

Duncan, OK
CITY

73533
ZIP CODE

Empire Public Schools
NAME OF SITE

Jodie Roberts
PRINCIPAL SIGNATURE*

2-1-21
DATE

[Signature]
PRINCIPAL SIGNATURE*

2-1-21
DATE

PRINCIPAL SIGNATURE*

DATE

Justin Smith
SUPERINTENDENT NAME (PLEASE PRINT)

justin.smith@empire.schools.org
SUPERINTENDENT E-MAIL ADDRESS

[Signature]
SUPERINTENDENT SIGNATURE*

2-1-21
DATE

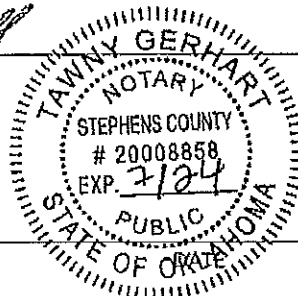
I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on _____, 20____

[Signature]
BOARD PRESIDENT SIGNATURE*

NOTARY SEAL →

Tawny Gerhart
NOTARY

7-23-24
COMMISSION EXPIRATION DATE



Statute/Oklahoma Administrative Code to be Waived:
(specify statute or OAC (deregulation) number: (see instructions))

*Original signatures are required. The attached questionnaire must be answered to process.**

THE WAIVER/DEREGULATION IS REQUESTED FOR:

 / One Year Only

 Three Years*

*Please see instruction page for additional requirements for a three year request

SDE USE ONLY

PROJECT YEARS

 of

ENROLLMENT

 / High School

 / Jr./Middle High

 / Elementary

 0 District Total

DATE RECEIVED

70 O.S.

OAC 210:35:5-11

NAME OF WAIVER

Library media services

Question A.

Empire Public Schools is requesting a waiver/deregulation for our library because Empire Public Schools has one centrally located library that easily serves all of our students. One full-time certified teacher who is certified, and currently seeking certification, and was emergency certified last year will serve as Librarian 5 days per week 8:00 AM-3:30 PM.

Question B.

Our proposal is to have one full-time teacher to serve all of our students 5 days per week as a librarian. This teacher who will serve as the librarian will be seeking certification. Teachers often accompany their class to the library; therefore they will also be able to assist in the library if necessary. This plan will serve our students very well because there will be consistency in the library.

Question C.

We believe that this will not have any negative impact on student performance levels. The library will be open to students at all times of the day. A high level of library service will be maintained at all times.

Question D.

The alternative strategy will begin in the 2020-2021 school year. The schedule for the library will be as follows:

Monday through Friday-Full time teacher serving as a librarian.

The Librarian will be encouraged and supported by administration to seek out answers to any questions that may arise from experienced Library/Media Specialists.

Question E.

The financial impact to the district will be minimal. The current Certified Teacher (Elementary Education) faced medical complications from Cancer and Covid this Fall and was not able to test or complete all classes necessary for full Librarian Certification. Therefore our district is paying her as a certified Teacher but her day is spent in the Library.

Question F.

The library services will be evaluated by the students, parents, teaching staff, and administration throughout the school year. Formal and informal surveys will be taken to identify any weaknesses in our library service.

Superintendent:
Justin Smith
justinsmith@empireschools.org

**Empire Public
Schools**
276803 E. 1760 Road
Duncan, OK 73533
(580) 252-5392

Elementary Principal
Josh Skiles
jskiles@empireschools.org

High School Principal:
Jodie Roberts
jroberts@empireschools.org

Athletic Director
Rodney Lee
rlee@empireschools.org

Feb. 1, 2021

To Whom It May Concern:

Empire Public Schools is requesting to deregulate from OAC 210:35-9-71, OAC 210:35-7-61, OAC 210:35-5-71 for our High School, Junior High School, and Elementary. Empire has one, centrally located library that serves all 3 sites. We will have a full-time certified Teacher in the library 5 days per week that will easily be able to serve all 3 sites. In addition, classroom teachers will be available to assist the librarian if necessary. This teacher planned to test this Fall but due to sickness was unable to complete that requirement. The teacher was emergency certified last year as a Librarian. We believe that our students will continue to be provided a high level of library service by implementing this strategy. The library services will be closely monitored throughout the school year in order to make sure that we are meeting the needs of all of our students.

Thank you for your consideration.

Justin Smith, Superintendent
Empire Public Schools
69/I021